

## Home & School Association Meeting Minutes

### Wednesday, September 17, 2025, 8:00 am

|                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|----------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Attendees</b>                                                           | <div>Anderson, Drew    Grabiell, Lisa    Lawrie, Meghan    Rizik, Rachelle</div> <div>Brown, Anne    Heidenreich, Jill    Lopez, Amy    Wood, Caitlyn</div> <div>Falther, Julie    Hillary, Abby    Murray, Alana</div> <div>Foster, Ann    Hoerner, Alexa    Reeder, Monica</div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>President/Vice President Report</b><br><br>Lisa Grabiell / Caitlyn Wood | <ul style="list-style-type: none"> <li>• Prior meeting minutes were approved.</li> <li>• The HSA Bylaws are reviewed and updated every two years. The latest version of the Bylaws was voted on and approved at the meeting.</li> <li>• Caitlyn Wood is the new vice president. She will shadow Lisa for the 2025/2026 school year and become president for the 2026/2027 year.</li> <li>• Committee chairs were reminded that reimbursement forms and facility request forms are located in the shared drive.</li> <li>• HSA will sponsor an Eucharistic Adoration Holy Hour during the school year on Tuesdays from 10am to 11am and on Wednesdays from 1pm to 2pm. Please sign in as "Home and School" when attending Adoration. Possibly prayer cards could be available and completed for teachers. The card would be a thoughtful way to show appreciation and support.</li> </ul>                                                            |
| <b>Assistant Principal Report</b><br><br>Anne Brown                        | <ul style="list-style-type: none"> <li>• Anne was happy to announce the school is fully staffed. A new music teacher and librarian were hired over the summer. In addition, the technology lab was updated and reopened with a blessing from Fr. Troy.</li> <li>• Every five years the school is reviewed by the Michigan Association of Nonpublic Schools. The on-site visit is scheduled for Nov 19th and 20th and includes interviews with the staff, parents, and the HSA president and vice president.</li> <li>• The Faith Forward project will be launched on Sept 23rd. The project is a \$6 million capital campaign for a new preschool building and a fund for supplementing teachers' salaries.</li> <li>• The school has a new Facebook page.</li> </ul>                                                                                                                                                                               |
| <b>Treasurer Report</b><br><br>Julie Falther                               | <ul style="list-style-type: none"> <li>• The following changes were made to the budget and approved at the meeting.               <ul style="list-style-type: none"> <li>◦ Music Support was changed to Special Events and the budget was reduced from \$2,600 to \$2,400.</li> <li>◦ The \$200 reduction to Special Events was used to increase the Spiritual Growth budget to \$700.</li> </ul> </li> <li>• Prayer Partner T-shirts costing \$2,200 were voted on and approved to be paid from the mini-grant budget. It was mentioned that the annual mini-grant budget has not been depleted in the last few years.</li> <li>• The 5th/6th graders will enjoy a new field trip to a White Caps game.</li> <li>• Please complete an event form and submit to HSA for any events being planned. Reimbursements should be submitted within 30 days of the event and no later than June 30th. The forms are located in the shared drive.</li> </ul> |
| <b><u>Committee Reports</u></b>                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

|                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Classroom Coordinators</b><br>Maureen Jeakle                                    | <ul style="list-style-type: none"> <li>Classroom platters can be picked up as of Sept 17th and are due back to The Mud Room by Oct 17th.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Communications</b><br>Amanda Solt                                               | <ul style="list-style-type: none"> <li>The first newsletter of the school year was released and included the dates of HSA events for the entire school year.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Fall Fundraiser</b><br>Monica Reeder<br>Caitlyn Wood                            | <ul style="list-style-type: none"> <li>Tickets for the online raffle will go on sale Nov. 4th and the drawing will be on Nov 14th. Tickets are \$10 and some of the items available will be the classroom platters, prime parking for Mass and pizza with Fr. Troy. The school will have a separate raffle for students and tickets will be \$5 each.</li> <li>A Pickleball Social will be held on Nov. 8th after 5:00 Mass. The event will be for adults only and held in the gym.</li> <li>Mark your calendars - the 2026 Fall Fundraiser will be Nov 7, 2026!</li> </ul> |
| <b>Field Day</b><br>Amy & Joel Lopez                                               | <ul style="list-style-type: none"> <li>Field Day will be June 1st.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Gifts</b><br>Lauren Snyder                                                      | <ul style="list-style-type: none"> <li>No update except that this will be Lauren's last year in the role and a replacement will be needed.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Hospitality</b><br>Alana Murray<br><br><b>Conference Meals</b><br>Megan Tietema | <ul style="list-style-type: none"> <li>Popsicles on the Playground and the Welcome Back Parent Coffee were held the first week of school and well attended.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Outside Source Fundraising</b><br>Rachelle Rizik                                | <ul style="list-style-type: none"> <li>A Buddy's Pizza night is being planned with a possible date of Oct 2nd.</li> <li>Rachelle has been checking on other fundraising possibilities. <ul style="list-style-type: none"> <li>Dave &amp; Busters offers proceeds of 50% on \$20 gift cards.</li> <li>Krispy Kreme offers proceeds of 50% on a dozen donuts.</li> <li>Taco Bell offers proceeds of 10%.</li> <li>Possibly gift cards can be purchased for the online raffle.</li> </ul> </li> <li>Sipzee and Box Tops are still available but are not as popular.</li> </ul> |
| <b>Parent Ambassador</b><br>Meghan Lawrie                                          | <ul style="list-style-type: none"> <li>Meghan presented new families with a much improved gift bag. Last school year she requested a more substantial and consistent gift bag be given to new families.</li> </ul>                                                                                                                                                                                                                                                                                                                                                          |
| <b>7th &amp; 8th Grade Socials</b><br>Mallory Lehmkuhl<br>Rachelle Rizik           | <ul style="list-style-type: none"> <li>An event is being planned for December.</li> <li>The 7th/8th grade dance will be May 8th.</li> <li>Attempting to schedule the DJ for multiple school events.</li> </ul>                                                                                                                                                                                                                                                                                                                                                              |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>School-Wide Socials</b></p> <ul style="list-style-type: none"> <li>-Guys &amp; Dolls Dance -<br/>Abby Hillary &amp; Jessie Marotte</li> <li>-Mom &amp; Son Bowling - Abby Hillary</li> <li>-Principal's Tailgate -<br/>Lisa Grabiell &amp; Caitlyn Wood</li> <li>-St.Nicholas' Secret Workshop -<br/>Radka Superson &amp; Lisa Grabiell</li> <li>-Skating Parties - Lisa Grabiell</li> <li>-Trunk or Treat<br/>Lisa Grabiell &amp; Caitlyn Wood</li> </ul> | <ul style="list-style-type: none"> <li>● Principal's Tailgate was Sept 5th and was well attended. St. Thomas and St. Paul were also there - possibly a joint event could be planned next year.</li> <li>● Trunk or Treat will be on Oct 31st. Some parents have requested more focus on All Saints Day and All Souls Day. <ul style="list-style-type: none"> <li>○ Caitlyn brought a "Saint Emergency Hotline" trinket she found on Etsy. The sticker will be included in the middle school gift bags.</li> <li>○ Suggested adding the magnet version to the gift bags for new families and checking if a poster is available for teachers.</li> </ul> </li> <li>● Santa's Secret Workshop has been changed to St. Nicholas' Secret Workshop and will be Dec 9th.</li> <li>● Guys &amp; Dolls Dance will be Feb 7th.</li> <li>● Mom &amp; Son Bowling will be March 21st.</li> <li>● There will be two skating parties this year and the dates are being determined.</li> </ul> |
| <p><b>Spiritual Growth</b></p> <p>Drew Anderson<br/>Hannah Naltner<br/>Lauren Snyder</p>                                                                                                                                                                                                                                                                                                                                                                         | <ul style="list-style-type: none"> <li>● Parent Rosary was held Aug 20th, the first day of school, and was well attended. It is such a nice tradition.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <p><b>Adjournment &amp; Prayer</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                           | <ul style="list-style-type: none"> <li>● Adjourned with closing prayer at 8:55 am</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |