## IHM Home & School Association Expense Reimbursement Form

**Instructions:** Please complete this form and return it with the ORIGINAL receipt to Julie Falther. Your completed form with receipt(s) can be sent via kidmail to Adelaise Falther - Grade 3 (Mrs. Tallman).

(The parish office requires the original receipt for reimbursement.)

Date Submitted:

Make check payable to:				
Mailing Address*:				
Submitted by: (please print)				
	*all checks will be mailed or will no checks will <u>NOT</u> be sent home via	eed to be picked up via the parish office; I kidmail		
Date on Receipt/Invoice	Paid To (Name of Store, Business, etc.)	Description	Committee	Amount
			Total Amount:	\$ -
Approval by Treasurer:				
Date Sent to School office:				
Approval by Principal:				