

Immaculate Heart of Mary School Board of Directors
Meeting Minutes
October 11, 2023

Attendees: Whitney Kaufman, Amanda Solt, Monica Reeder, Mark Sink, Brandy Iacopelli, Joel Arends, Steve Weber, Fr. Troy
Absent: Holly Lake, Marleigh Plachecki
Resources: Ann Brown
Guests: Jim Passinault, Rachel O'Hearn, Kathy Menno

Agenda Item	Discussion/Conclusion/Action
<ul style="list-style-type: none">• Call to order/Prayer/Mission Statement	Whitney calls the meeting to order at 6:01PM and leads the board in prayer.
2. Roll Call	Whitney Kaufman, Amanda Solt, Monica Reeder, Mark Sink, Brandy Iacopelli, Joel Arends, Steve Weber, Fr. Troy Anne Brown, Jim Passinault, Kathy Menno, and Rachel O'Hearn also present.
3 . Approval of Minutes	Done via email and uploaded to the website. We will try a google form this time.
4. Welcome to New Board Members	Brandy is taking over for Dave

<p>5. . Campus Update</p> <p>5a. Athletic Association</p> <p>5b. Home and School</p> <p>5c. Killgoar</p> <p>5e. Finance Council</p>	<p>5a. No updates</p> <p>5b. 1st meeting on 9/20/23. Lisa Grabiell is the new president. Meeting was well attended. Bylaws were approved. Reviewed school events for the year. Movie night 10/14/23. VP and conference lunches have vacancies. Laptime resumed and was well attended. Pickleball tournament on 11/4/23. New Fundraising opportunity - Sipzee - can pick up returnables from home or business.</p> <p>5c. Jim Passinault in attendance. He came to educate on the foundation and what they do. Killgoar education foundation - name change - to make it more recognizable of what the foundation does. 5% average for 16 rolling quarters is given, it is usually around 250k given for tuition assistance (~200k) and teacher education. 33-35% of families/students receive killgoar money. Foundation helps to keep school vibrant. Looking for some new members to join the board. Looking for people with fundraising experience and background. Meet first Wednesday every other month.</p> <p>5e. School has received quite a few EANS funds for this year already which helps to decrease expenses that were paid out over the last few years. EANS funds have to be utilized for certain things. We submit receipts and then get reimbursed from the state.</p>
---	---

6. President's Report	<p>Whitney attended the new board member orientation hosted by the diocese. There is a video link in her report to discuss why we are here and our role as a board. We support accreditation and the longevity of our school.</p> <p>Committee update: We were changing our committees based on our new strategic plan, we want to align the work that we are doing with our accreditation. We are blessed to have things running very smoothly and we want all board members to feel confident in our purpose. This is still an ongoing conversation, changes may be coming to committees in the future to make sure we are covering what is required by the diocese.</p>
7. Principal's Report	<p>Currently we have 324 students enrolled. Preschool 4s, and young 5s are full and most of our enrichment is full.</p> <p>MAPS scores were really good. Reports were uploaded to the drive.</p> <p>Program effectiveness survey was uploaded to the drive. Outperformed diocese in most areas.</p> <p>We are drafting a new mission statement. It is being shown to staff and some parents, it will then come to the board.</p> <p>Still trying to get phones installed. Using the diocese system. It has been a big project.</p> <p>Using safety grant money to increase and update the number of cameras in the school. Currently researching options and waiting for information to come in.</p>
8. Pastor's Report	<p>Really happy with the fall gathering. Highest number of new people attending the event. No major updates at the school. Off to a good start.</p>

<p>9. Strategic Planning</p> <ul style="list-style-type: none"> • Governance & Leadership - Whitney & Joel • Catholic Identity/Mission Focus - Mark, Amanda, Monica • Operational Vitality - Steve & Marleigh 	<p>9a. Joel put together a google document. Need to get together to assess where we are and what we need to address.</p> <p>9b. Took the board survey for a majority of the meeting. Event on Saturday 10/14 - Home & School and mission effectiveness. Will have a table at the event with TOB literature etc. Talked about goals on Strategic plan. Would like to hold a few events throughout the year. Talked about focusing on Disciples first then diplomas. Need another person trained to record the school homily.</p> <p>9c. No updates</p>
<p>10. Old Business</p> <p>11. New Business</p>	<p>10. Virtue in sports activity had about 50 people in attendance. Would have loved to have more in attendance. The event went very well, and will try to get GRACEAC to support other little events throughout the year.</p> <p>11. No new business</p>
<p>12. Other</p>	<p>Next meeting Dec 13, 2023</p>
<p>13. Adjournment</p>	<p>Meeting adjourned at 6:50PM</p> <p>Minutes submitted by Amanda Solt</p>