



Immaculate Heart of Mary School, immersed in the teachings of the Catholic Church, is dedicated to providing excellent spiritual and academic formation in the development of well-rounded individuals centered in Christ.

Immaculate Heart of Mary School Board of Directors

Meeting Minutes

December 9th, 2021 6pm

→ Roll Call

- ◆ Marc Sink
- ◆ Paul Dymowski
- ◆ Brandy Iacopelli
- ◆ Jocelyn Bunce
- ◆ Kevin Crampton
- ◆ Whitney Kaufman
- ◆ Amanda Solt

Attendees: Paul Dymowski, Amanda Solt, Whitney Kaufman, Marc Sink, Jocelyn Bunce Brandi Iacopelli, John Lowery

Absent: Kevin Crampton

Resources: Holly Lake, Fr. Troy

Guests: (Insert any guest names)

Agenda Item	Discussion/Conclusion/Action
1. Call to order/Prayer/Mission Statement	Paul Lead the group in prayer
2. Roll Call	See above
3. Approval of October Minutes	A motion was made to accept the minutes as written by Marc Sink Seconded by Whitney Kaufman Motion passed.
4. Campus Update 4a. Athletic Association 4b. Home and School 4c. Killgoar	A- Athletic Association - Holly communicated with Gus. Winter one is over this week. Winter two starts soon. Fall fundraisers for U of M and MSU football went well, raising \$5,000. b- Home and School - Discussion of changing time of meetings. Currently night meetings and discussion of early morning meetings every other meeting. Hospitality committee continues to



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<p>4d. Finance Council</p> <p>4e. Policy</p>	<p>provide support for staff. Discussion of future school events with COVID considerations.</p> <p>c. Killgoar- Winter Social - school board will help promote. Directly after Saturday night Mass. Paul will attend January 5th 2022 meeting.</p> <p>d. Finance Council- Brandy and Holly have been working on the budget. They are making mid-year budget amendments. Discussion of new rectory located on IHM campus. Updates to parking lot in June to address flooding issues. Planning on January board budgeting meetings.</p> <p>E- Policy Report: IHM Board agreed to Diocesan Policies with link on our website. Kevin and Holly will explore how to document, sign/approve and post on our website.</p>
<p>5. President's Report</p>	<p>Strategic Plan Plan Update</p> <ul style="list-style-type: none"> ● Discussion - need to update plan based on accreditation goals, new principal continuous improvement goals and COVID ● Plan to meet with focus groups, consult with Diocese and survey parish/school community ● Timeline - plan updated and communicated by the end of the school year
<p>6. Principal's Report</p>	<ul style="list-style-type: none"> ● Enrollment is at 302 ● Working on budget for 2022-23 ● Discussion on changes to structure of childcare. Looking at enrichment sections. Moving to Brightwheel for childcare student information system.



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	<ul style="list-style-type: none"> ● IHM has received EANS funds for updates to technology ● Discussion of safety measures in place to keep students and staff safe ● COVID - increase in cases over the last month, we have been able to find community members to help sub and cover all classrooms. Mask mandates ends in January. IHM will follow the health department and Diocese guidance.
<p>7. Pastor's Report</p>	<ul style="list-style-type: none"> ● Rectory on IHM site project continues to move forward. ● Safety and Security - need to continue safety protocols and remind staff and students about door/visitor policies. ● Mass numbers and Collections are down, however higher than Diocesan average. <ul style="list-style-type: none"> ○ Discussion of how to re-engage families post COVID
<p>8. Strategic Planning</p> <ul style="list-style-type: none"> a. Engagement & Ownership- Jocelyn Bunce b. "Disciples First"-Mission Focus-Marc Sink c. Academic Excellence-Whitney Kaufman d. Communication-Amada Solt. Enrollment & Recruitment- 	<ul style="list-style-type: none"> 1. Engagement & Ownership- <ul style="list-style-type: none"> a. Group reforming and determining new tactics 2. "Disciples First"-Mission Focus- <ul style="list-style-type: none"> a. October rollout of parent handbook, attendance was great, parents had access to additional literature b. Ruah Woods - met with teachers in October c. Discussion about maintaining an interaction with parents, committee is looking at a couple of speakers <ul style="list-style-type: none"> i. Focus on practical strategies for families 3. Academic Excellence- <ul style="list-style-type: none"> a. Have not had time to meet



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<p>e. Subcommittee-Technology -Paul</p>	<p>4. Communications and Enrollment & Recruitment-</p> <ul style="list-style-type: none"> a. Had meeting 11-12-21 Minutes are attached in Drive, highlights include: b. Priorities for our group: <ul style="list-style-type: none"> i. Social media use (Facebook, Instagram) ii. Increasing Enrollment iii. Expanding Use of Scrip iv. Annual Financial Presentation c. Social Media: <ul style="list-style-type: none"> i. Focusing on Facebook, Instagram, and Twitter d. Marketing: <ul style="list-style-type: none"> i. Better Sign ii. Laptime e. Scrip: <ul style="list-style-type: none"> i. Encourage more use f. Financial Presentation: <ul style="list-style-type: none"> i. Presentation set up for Monday Nov 15th at 6:30. Next meeting TBD (January) <p>5. Technology- No Report</p>
<p>9. Old business</p>	<p>Please note the Fall Board Summit folder in the current Meeting Folder, if you have information from your session, please add to the folder.</p>



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10. New Business	none
11. Other	
14. Adjournment	A motion was made to adjourn the meeting at 7:30
Next Meeting	January 12, 2022 * Budget Meeting - closed session (6:00-7:30pm) February 9, 2021 (6:00-7:30pm) Respectfully submitted, Paul Dymowski