

IHM Home & School Association

Expense Reimbursement Form

Instructions: Please complete this form and return it to Maureen Jeakle either by emailing the completed form with scanned receipts to mjeakle@gmail.com; or via kidmail to Maddie Jeakle - Grade 3 (Miss. Frey)

Submitted by (please print): _____ Date: _____

Make check payable to: _____

Mailing Address*: _____

*all checks will be mailed or will need to be picked up via the parish office; checks are no longer sent home via kidmail

Date on Receipt	Paid to (Name of Store, Business, etc.)	Description	Committee	Amount
			Total	
Approval by Treasurer: _____				
Date Sent to School office: _____				
