



*Immaculate Heart of Mary School, immersed in the teachings of the Catholic Church, is dedicated to providing excellent spiritual and academic formation in the development of well-rounded individuals centered in Christ.*

Immaculate Heart of Mary School Board of Directors  
 Meeting Minutes  
 October 14th, 2020 6pm

Attendees: Bridget Graham, Paul Dymowski, Anne Brown, Kori Wilson, Amanda Solt, Kevin Crampton, Whitney Kaufman

Absent: Brandy Iacopelli, John Lowery

Resources: Holly Lake, Fr. Troy

Guests: None

Agenda Item	Discussion/Conclusion/Action
1. Call to order/Prayer/Mission Statement	Called to start at 6:01pm. Bridget shared a prayer.
2. Welcome to new members 3. Roll Call	2. Welcome Whitney! 3. See above
4. Approval of August Minutes	Approved at 6:04pm 1st: Anne 2nd: Kevin
5. Campus Update 5a. Athletic Association 5b. Home and School 5c. Killgoar 5d. Finance Council 5e. Policy	5a. Fall sports started and will complete soon. Winter sign ups are starting. No admission fees. Limited spectators and no indoor concession. Flag football has some outdoor concessions. 5b. New playground structure coming. H&S is paying for ½ and grant retrieved for other ½. Looking for chair and co chair for Fall auction 2021. Will be doing platters virtual as a small fall fundraiser. 5c. Healthy balance. 4.6million. Actively discussing ways to save \$. Still getting contributions. Exploring ways to hold winter social as an online event. 5d. See report Next for planning 2021 is November 26th.



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	5e. No new policies and nothing to review.
6. President's Report	See attached report. November 2nd school board summit 6:30-8pm held virtually. Strongly encouraged all members to go. Lots of good resources. Bridget will email out sign up info when it is available.
7. Principal's Report	See attached report. Accreditation is done and submitted. Holly would like to have a more formal academic plan. Paul Dymowski brought up that we could use stronger marketing that we have a true Catholic Education.
8. Pastor's Report	Fr. is proud of our teachers for extra work. Decline of families attending mass. Covid excuse is running out and collections are down. Financial surprises have come up. Need to engage families to worship.
9. Strategic Planning <ul style="list-style-type: none"> <li>a. Engagement &amp; Ownership- Paul Dymowski</li> <li>b. "Disciples First"-Mission Focus-Kori Wison</li> <li>c. Academic Excellence-Anne Brown/Whitney Kaufman</li> <li>d. Communication-Amanda Solt</li> <li>e. Enrollment and Recruitment-Bridget Graham</li> </ul>	<p>Bridget, Holly, and Paul met a few weeks ago. Our plan was created by feedback from our school family and Parish. We evaluated how we are doing and what our next steps should be. Trying to get new members. Amanda and Whitney stepped up as leaders. Thank you!</p> <p>9a. How do we communicate with our families? Keep up the energy. Great group working on this. Examining how we can re-engage families?</p>



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<p>f. Subcommittee-Technology-Paul</p>	<p>9b. No updates-However, priorities should be Theology of the Body parent education information. Need to get this out. Will ask Kori to get something set up.</p> <p>9c. Will be scheduling something soon. Whitney up to speed and will be taking over.</p> <p>9d. Combined with enrollment and recruitment. Meeting scheduled for 10/30 7am. <u>Priorities:</u></p> <ol style="list-style-type: none"> <li>1. Social media use (Facebook, instagram, etc.)</li> <li>2. Increasing enrollment</li> <li>3. Partnering with Enrollment and Recruitment on expanding use of Scrip and planning of annual financial resource presentation.</li> </ol> <p>9e. Meeting scheduled for 10/30 7am..</p> <p>9f. Tech committee meeting. Holly and Paul met with group recently. Tech plan written and shows how it's aligned with our standards and goals. Report is in the drive. Have staff communicate how they are utilizing technology. Discussing digital wellbeing for our students and families. Need to educate families as we have more technology than ever in their hands.</p>
<p>10. Old business</p> <ol style="list-style-type: none"> <li>a. Member recruitment</li> <li>b. Principal Evaluation</li> <li>c. Accreditation</li> </ol>	<p>.</p> <ol style="list-style-type: none"> <li>a. Need names. Ideally 2-3 new members,</li> <li>b. 24 staff members, 49 families, summary in drive. Each question shown with score and comments. Past committee designed this tool. Parents wrote comments that survey</li> </ol>



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	<p>was confusing. May need to have parent survey revamped. Anne will look at survey and see if we can make changes to the parent piece and see if we can improve it. Anne will type up a protocol to have the process firmed up prior to her exit from the board. Will plan to have survey sent out by end of April. Kevin will help Anne with survey and then going forward Kevin will assume responsibility for this yearly eval. Perhaps alternate teacher and parent eval? We are ok with two different surveys for parents and teachers. Academic excellence will review.</p> <p>c. Update given in Principal report.</p>
11. New Business	None
12. Other	Clarification: We will be meeting in person as a board.
13. Adjournment	7:33pm
14. Next Meeting	Next Meeting December 9th 2020 6pm